



ST ALBANS  
SCHOOL

**GCE RESULTS INFORMATION**  
**2018**

## GCE RESULTS

Once you have received your results, if you feel there is justification for a review of a result please get in touch with the relevant department in the first instance. If you are considering reviewing an Edexcel examination, then the relevant Head of Department will be able to access your script online, at no cost, providing they have your written consent. Photocopies of scripts for all other boards can also be requested prior to deciding on an enquiry about a result however there is an associated fee. Please collect a PS1 form from the Exams Office or download from the School website (academic & pastoral/exams information). Forms must be completed and returned to the Exams Office together with payment by Wednesday 22<sup>nd</sup> August 2018.

If a university place depends on your results and you would like to request a priority review of marking (PR), please collect form RR1 (available from the Exams Office or School website). This must be returned to the Exams Office, together with payment, by Wednesday 22<sup>nd</sup> August 2018.

For a non-priority review of marking service (R), or a clerical check, the RR1 form should be completed and returned with payment by Friday 14<sup>th</sup> September 2018. You have the option of requesting a photocopy of your script with the review. The School would recommend you do this when you request a review as it can be a useful tool in determining how the marks were awarded.

Please note that for CIE results released on 14<sup>th</sup> August (Geography and Biology), the school receive notification of your overall GCE result but not a breakdown of paper marks. CIE component breakdown information is not made available to us until 15<sup>th</sup> August. It is not until we have this detailed information that teachers can advise students whether a review is worthwhile. For CIE examinations, all of the papers that a candidate would like reviewed in the same syllabus/subject must be submitted at the same time. For example, you cannot submit a review of marking request for paper 1, wait for the outcome and then submit a review request for paper 2. All components must be requested in the same application.

Recent changes to marking reviews required by Ofqual state that examiners who review examination scripts should not change marks unless there is a clear administrative or marking error. The original mark will not be changed if it is deemed to be reasonable. Scripts will not be re-marked, they will only be reviewed. Please bear in mind that marks can go down as well as up.

## ORIGINAL SCRIPTS:

If you would like your original script back, please collect form OS1 from the Examinations Office or print one from the School website. Original scripts are not sent out until after the period for requesting photocopies and a review of marking is over. Once an original script has been requested, it is not possible to ask for a review of marking. This must be completed and returned with payment to the Examinations Office by Monday 24<sup>th</sup> September 2018.

Payments can be made by cash, cheque or by BACs payments to the school account using the following bank transfer details-

Account Title -St Albans School

Sort code -20 05 03

Account- 10782181

Reference – Exams and Candidate name

Reviews and requests to access scripts will not be processed until after confirmation of payment.

## GCE Review of Result Fees

Fees per Unit		Priority Review of Marking (PR)	Review of Marking (R)	Clerical Check (CC)
AQA	£ (a)	52.00	44.00	16.00
	£ (b)	64.00	58.00	31.00
CIE	£ (a)	57.00	46.00	19.00
	£ (b)	72.00	65.00	36.50
EDEXCEL	£ (a)	55.00	46.00	11.00
	£ (b)	67.50	58.50	23.00
OCR	£ (a)	58.00	47.00	17.00
	£ (b)	70.00	59.00	29.00

(a) Price without photocopied scripts      (b) price including post review photocopied script

## Photocopied Scripts

AQA	CIE	EDEXCEL	OCR
£14.50	£18.00	Free	£12.00

## Original Scripts (not despatched by Exam board until after 20<sup>th</sup> September 2017)

AQA	CIE	EDEXCEL	OCR
£11.50	£14.00	Free	£12.00

The Examinations Office will be open at the following times; outside these times there will be no staff to assist you in person with any queries you may have. If you have a query outside of these times please email [exams@st-albans.herts.sch.uk](mailto:exams@st-albans.herts.sch.uk).

10.00 am – 12 noon	Tuesday 14 <sup>th</sup> – Wednesday 15 <sup>th</sup> August
9.00 am – 12 noon	Thursday 16 <sup>th</sup> August (available in Aquis Court)
10.00 am – 12 noon	Friday 17 <sup>th</sup> August
10.00 am - 12 noon	Monday 20 <sup>th</sup> August- Wednesday 22 <sup>nd</sup> August
9.00 am – 12 noon	Thursday 23 <sup>rd</sup> August (available in Aquis Court)
10.00 am – 12 noon	Friday 24 <sup>th</sup> August

Mrs N M Gull  
Examinations Officer June 2018

